

Position Posting
Church of the Brethren
December 2023
Manager of Food Initiative Fund

The Church of the Brethren is seeking an individual to fill a Part-time (40 hours biweekly) salaried position of Manager of Food Initiative Fund (GFIF). This position reports directly to the Executive Director of Global Mission and is responsible for providing oversight and administration of the Global Food Initiative Fund and coordinates hunger-based programming with GM, particularly with sister churches. This position is based in Elgin, IL/ remote with some travel required. Full COVID-19 vaccination is a condition of employment.

Skills and knowledge required:

- Ability to take initiative without regular supervision.
- Demonstrated ability in organizational skills.
- Demonstrated ability in communication skills (verbal/written).
- Experience in word processing, database and spreadsheet software.
- Able to articulate and operate out of the mission and vision of the Church of the Brethren and the Mission and Ministry Board.
- Understanding of managing a budget required. Experience managing a budget preferred.
- Willingness to travel domestically and internationally.
- Education or experience in agriculture or community development preferred.
- Well-grounded in Church of the Brethren heritage, theology and polity preferred.
- French, Spanish or Haitian-Creole or other relevant languages preferred.

Education and Support of Church of the Brethren:

- Keeping before the denomination the needs of the poor and hungry and the biblical injunctions to address those needs.
- Collaborating with other programs of the Mission and Ministry Board, particularly Washington-based staff, and with the hunger ministries of other denominations, Foods Resource Bank, Church World Service, and Bread for the World.
- Keeping abreast of the work of such allied organizations as Heifer International, SERRV International, ECHO, and the Inter-Faith Anti-Hunger Directors, and noting the policy pronouncements of the US Department of Agriculture, USAID, World Food Organization, and other related agencies.
- Promoting the Sustainable Development Goals.
- Initiating news and article coverage and creating and promoting worship and study resources for distribution in print and electronically.
- Informing and enlisting Brethren to support advocacy work of the Washington Office and speak on specific legislative measures related to hunger, poverty, nutrition, and development.

Bachelor's degree expected, Master's degree or equivalent work experience helpful but not required.

Manager of Global Food Initiative Fund

Applications will be received beginning immediately and will be reviewed on an ongoing basis until the position is filled. Qualified candidates are invited to send a resume to COBApply@brethren.org.

Human Resources Manager
Church of the Brethren
1451 Dundee Avenue
Elgin, IL 60120
800-323-8039 ext. 367



The Church of the Brethren is an Equal Opportunity Employer.